



**COMMISSION  
AGENDA MEMORANDUM**

**Item No.** 8e

**ACTION ITEM**

**Date of Meeting** July 9, 2024

**DATE:** June 28, 2024

**TO:** Stephen P. Metruck, Executive Director

**FROM:** Michael Drollinger, Director Business Intelligence  
Krista Sadler, Director ICT Technology Delivery

**SUBJECT:** Tableau Software Contract Authorization

**Amount of this contract authorization request:** \$5,000,000

**ACTION REQUESTED**

Request Commission authorization for the Executive Director to execute a contract(s) to renew the Tableau software license agreement in an amount not-to-exceed \$5,000,000 for a total term of up to ten years.

**SUMMARY**

Tableau Server (BI-HUB) has been the Port’s enterprise business intelligence platform since 2011 providing all employees access to data and analysis to facilitate evidence-based business decisions and access high-value content. The licensing model in place since the original implementation is no longer offered by Salesforce, the Tableau vendor, and a migration to their cloud offering with improved functionality, security, and capacity has been selected as the best value for continued use of this important product. The 800-plus monthly Port users will benefit from increased performance, additional features, and the ability to share important information with external stakeholders such as airlines, vendors, and government partners.

This contract(s), to be negotiated by the Central Procurement Office, is estimated at \$5,000,000 over a ten-year period. Multiple contracts may be negotiated over the ten-year period to ensure best value for the Port and to meet new government accounting rules. A small capital project was approved to facilitate the move from our current, on-premises implementation to the new cloud platform. No funds are authorized as part of this request. Annual costs are budgeted in the Information and Communication Technology Operating Budget.

There are no attachments to this memo.